Essential Textbooks For Healthcare Management Education

Sharon B. Buchbinder, Jon M. Thompson

Essential Techniques for Healthcare Managers Leigh W. Cellucci,2010 Healthcare managers ensure that the organization's mission is met, that its goals are achieved, and that the work is done right. This book provides you with the skills, knowledge, and confidence you need to be a successful healthcare manager. This book uses realistic scenarios, cases, and exercises to bring essential management concepts to life. You will learn how to handle management responsibilities such as delegating projects, making ethical decisions, resolving conflicts, defending a budget, and monitoring organizational performance. Also included are an overview of health law and a discussion of diversity issues that will prepare you to work in today's healthcare environment. Topics and techniques covered include: Evidence-based management Ethics Evaluating employees Diversity Decision making Change Teamwork Hiring and terminating Communication Delegation Motivating employees Managing conflicts Leadership Time management Program assessment Legal issues Instructor Resources: PowerPoint slides, discussion points for end-of-chapter questions, and a test bank. To see a sample, click on the Instructor Resource sample tab above.

Essentials of Healthcare Management Leigh Cellucci, 2019 Revision of: Essential techniques for healthcare managers / Leigh W. Cellucci and Carla Wiggins. 2010.

101 Careers in Healthcare Management Leonard H. Friedman, Anthony R. Kovner, PhD, 2012-11-20 Print+CourseSmart

Manual of Healthcare Leadership - Essential Strategies for Physician and Administrative Leaders Donald Lombardi, Anthony D. Slonim, 2014-03-22 How physician executives and managers can become outstanding leaders in times of rapid change Written by authors who have more than sixty years of combined experience in healthcare, physician, and organizational leadership, this groundbreaking book is an innovative blueprint for overcoming the complex changes and challenges faced by leaders in today's healthcare environment. Rather than being a theoretic work, The Manual of Healthcare Leadership is intended to be a relevant, practical, and real-world guide that addresses the myriad organizational, regulatory, budgetary, legal, staffing, educational, political, and social issues facing leaders in the healthcare industry. One of

the primary goals of this book is to enable readers to maximize the performance of each staff member in the interest of collectively providing peerless healthcare to their service community. The strategies offered throughout the text include the why, what, and how necessary to solve specific problems and challenges encountered by healthcare managers and leaders. Instruction is provided not only with text, but with diagrams and other resources specifically designed to demonstrate sequential thinking and the progressive application of solutions. With this book in hand, healthcare leaders will be able to confidently select, train, guide, and assess their staff. They will also be able to negotiate, plan, resolve problems, manage change and crisis, and handle the thousand and one other challenges that come their way on a daily basis.

Handbook of Healthcare Management Myron D. Fottler, Donna Malvey, Donna J. Slovensky, 2015-09-25 The Handbook of Healthcare Management is a comprehensive examination of key management practices for global healthcare organizations, arguing that insight into and implementation of these practices is essential for success and sustainability.

Introduction to Health Care Management Sharon Bell Buchbinder, Nancy H. Shanks, 2007 Introduction to Health Care Management is a concise, reader-friendly, introductory healthcare management book that covers a wide variety of healthcare settings, from hospitals to nursing homes and clinics. It is the perfect resource for students of healthcare management, nursing, allied health, business administration, pharmacology, occupational therapy, public administration, and public health.--Jacket.

Back to Basics Health Administration Press, 2001

Career Opportunities in Health Care Management Sharon B. Buchbinder, Jon M. Thompson, 2010-10-22 Career Opportunities in Healthcare Management is a concise, reader-friendly, introductory healthcare management book that covers a wide variety of career opportunities in a broad range of direct healthcare settings--such as hospitals, physician practices, nursing homes, and clinics--and non-direct health care settings, such as associations, managed care and health insurance companies, consulting firms, and medical supplier firms. Filled with first person accounts from health care managers working in the field, these profiles will engage the reader's imagination, inform them of key issues associated with these important roles, as well as what makes these health care managers happy and eager to go to work in the morning. Beginning with an individualized 'Health Care Management Talent Quotient Quiz' and ending with a guide to finding a job in healthcare management, this hands on student-friendly and teacher-friendly text is the perfect resource for students of healthcare management, nursing, allied health, business administration, pharmacy, occupational therapy, public administration, and public health. Features: • The experienced authors use an active voice to grab the reader's attention. • An individualized Health Care Management Talent Quotient Quiz to assess each student's baseline aptitude and identify skills gaps that need to be addressed. • Over forty lively, first person profiles of health care managers working in the field covering everything from educational background and how they first became aware of health care management, through advice to future health

care managers. • Detailed appendices that include: resources for learning more about health care management; sample programs of study; job hunting advice; frequently used terms in advertisements, sample position descriptions, do's and don'ts of interviewing, and a sample cover letter and resume.

Key Concepts in Healthcare Education Annette McIntosh, Janice Gidman, Elizabeth Mason-Whitehead, 2010-11-15 For those developing or enhancing their knowledge and skills in education and mentorship in healthcare, this book is a guide to the key theories, issues, and practical considerations involved in healthcare education in the 21st century. It is aimed at those studying to be educators in both academic and practice settings, as well as supporting the continuing professional development of more experienced lecturers and practice educators. The book can be used as a reference source, a platform for further study and an essential text. The book comprises 40 succinct chapters each covering a topic and featuring a definition of the concept, key points, discussion of the main issues, a case study to illustrate the application to practice, and suggestions for further reading.

Healthcare Management Kieran Walshe, Judith Smith, 2006 ... this is an excellent text. It is well constructed and appropriately pitched and, because the editors seek feedback on its style and content, it is likely to retain its relevance in future editions. Nursing Management This comprehensive text covers all of the major aspects of HCM and is written by experts in the field. The book is structured into three main sections, bracketed by an introductory chapter setting the policy context and offering an overview/map of what follows; a concluding chapter draws together the key themes and offers a view about the future development and trends in healthcare management. The main sections of the book examine: The health policy and practice context for healthcare management The specific challenges of managing healthcare organizations Key managerial techniques and methods that managers need to be able to use effectively in their practice Each chapter includes self-test exercises, summary boxes, further reading and a list of web-based resources. This book is key reading for researchers, managers and healthcare policy makers with a genuine interest in the links betwen the theory and practice of healthcare management and how best practice might be achieved within healthcare systems.

The Healthcare Consultant's Handbook Scott A Mason, 2021

<u>Healthcare Management</u> Kieran Walshe, Judith Smith, 2016-08-16 This work is structured into three main sections, bracketed by an introductory chapter setting the policy context and offering an overview/map of what follows; a concluding chapter draws together the key themes and offers a view about the future development and trends in healthcare management.

Management of Healthcare Organizations Peter C. Olden, 2011 Management of Healthcare Organizations: An Introduction explains management as an integrated body of knowledge and shows how to apply it in healthcare organizations. Classic and contemporary management theory, principles, methods, and tools for new managers are presented

in a logical sequence of management functions, roles, and activities. The book opens with background on the healthcare industry, then moves on to in-depth coverage of five basic management functions-planning, organizing, staffing, leading, and controlling. It also covers decision making, managing change, and communication. Written by one author, the content is cohesive, succinct, easy-to-read, and engaging. The book is filled with learning aids including chapter objectives, on-page definitions, key points, real-world examples, in-chapter exercises, case studies, practical applications, and discussion questions. The 15 chapters are interconnected by a case study that runs throughout the book, showing how concepts from individual chapters can be used together to manage a healthcare organization. The book is ideal for undergraduate students in healthcare administration and students in nursing or allied health programs.

Gapenski's Healthcare Finance Kristin Leanne Reiter, Paula H. Song, 2021 This best-selling textbook covers the essential concepts of accounting and financial management in healthcare--

<u>Introduction to Health Care Management</u> Sharon Buchbinder, Nancy Shanks, 2011-07-22 Instructor Resources: Transition Guide, Instructor's Manual, PowerPoint Slides, Case Studies, TestBank, Traditional Syllabus, and an 8-week online course Syllabus

Essentials of Nutrition in Medicine and Healthcare Sumantra Ray, Mariana Markell, 2023-08-30 Good nutrition is essential for health and the treatment of disease. This new handbook aims to provide students, doctors and healthcare professionals with essential information to apply medical nutrition theory in their everyday practice. Essentials of Nutrition in Medicine and Healthcare: A Practical Guide takes a systems-based approach to medical nutrition. It includes the pathophysiology of nutrition-related disease as well as the clinical application of nutrition theory in disease management and the role of nutrition in public health. It covers the basics of physiology and biochemistry, including relevant drug-nutrient interactions. This will be an invaluable asset for all those not already trained in clinical and public health nutrition who wish to understand more about nutrition and its role in the management and prevention of disease. - Practical and easy to understand - Provides a sound explanation of underlying principles - Summarises clinically important nutritional approaches to disease management - Covers cutting edge topics in public health - Summary boxes of relevant drug-nutrient interactions - Case studies and self-test questions to encourage learning - Aligns with Kumar and Clark's Clinical Medicine

Comprehensive Textbook of Nursing Management and Leadership_1e - E-Book Nipin Kalal,2025-04-11 • The textbook covers all the chapters outlined in the revised curriculum for the BSc Nursing programme.• The content presentation is organized with clear headings, bullet points and charts to enhance accessibility and understanding.• Diagrams, flowcharts and tables have been used to simplify intricate concepts for effortless reference.• Each chapter aligns with current healthcare regulations, safety guidelines and ethical standards in nursingmanagement and leadership.• The book is beneficial for nursing students, educators and professionals at all levels who wish to enhance their leadership and

management abilities.• End-of-chapter multiple choice questions, short- and long-answer questions assist students in preparing forcompetitive examinations.• It promises to enhance the administration capabilities of nurses in a variety of healthcare environments byincorporating the most recent research and evidence-based practices.• Appendix: Case-based discussions, formats, scenario-based learning and self-assessment exercises havebeen covered.Digital Resources• Complimentary access to MCQs, along with the e-book, is provided.

The IASGO Textbook of Multi-Disciplinary Management of Hepato-Pancreato-Biliary Diseases Masatoshi Makuuchi, Norihiro Kokudo, Irinel Popescu, Jacques Belghiti, Ho-Seong Han, Kyoichi Takaori, Dan G. Duda, 2022-06-03 This textbook includes 70 chapters contributed by an exceptional group of experts in all areas of hepato-pancreato-biliary diseases, bringing a multi-disciplinary approach to treatments. The book is designed to cover all aspects of the liver and pancreatic anatomy and pathology, as well as therapy. The topics are comprehensively reviewed, and as well as summarizing the previous works, the authors provide discussions of practice-changing techniques and approaches to therapy of HBP cancers. Treating the diseases in hepato-pancreato-biliary regions is particularly difficult due to the complex anatomy, aggressive biological behavior, and poor prognosis. Therefore, ample illustrations are included to tackle these challenges. The IASGO Textbook of Multi-Disciplinary Management of Hepato-Pancreato-Biliary Diseases aims to update the academic and non-academic medical professionals, such as surgeons, radiation oncologists, medical oncologists, gastroenterologists, interventional radiologists, radiologists, basic scientists. In collaboration with the International Association of Surgeons, Gastroenterologists and Oncologists (IASGO), delivers a valuable and well-organized textbook for medical professionals.

Textbook of Basic Nursing Caroline Bunker Rosdahl, Mary T. Kowalski, 2002 Now in full color, this comprehensive Eighth Edition nursing text continues to meet the needs of practical/vocational nursing curriculum as one coherent source. Broad coverage includes anatomy and physiology; nursing process, growth and development; nursing skills; and, pharmacology. A solid foundation is also provided for medical-surgical, maternity, pediatric, and psychiatric-mental health nursing. Step-by-step procedures are formatted in two-column presentation with rationale and numerous illustrations to show clearly all aspects of nursing procedures. Appendixes provide English-Spanish healthcare phrases, key abbreviations and acronyms, and more. Other new features include a section on study skills and home health care mentioned throughout the text. Now with three multimedia CD-ROMs: an audio pronunciation CD-ROM a clinical simulation of wound care of the diabetic patient a bonus CD-ROM containing a simulated NCLEX-PN exam; a clinical simulation on whistleblowing; a full video on treatment of pressure ulcers; and six animationscell cycle, congestive heart failure, hypertension, immune response, nerve synapse, and stroke

Essentials of Management and Leadership in Public Health Robert Burke, Leonard Friedman, 2011-01-28 This book covers the full spectrum of essential competencies required to manage public health organizations, from communication and

cultural proficieny to leadership, relationship building, ethics, and program planning. --Book Jacket.

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